

# REFCOMM<sup>®</sup>

## GALVESTON 2020

## More Production and Less Risk

Delayed Coking, Fluid Catalytic Cracking, Solvent Deasphalting, and Sulfur Recovery



RefComm Inc. is the premier technical forum for project and process engineers, operators, maintenance, and other leaders to share knowledge and ideas relating to the Delayed Coking, Fluid Catalytic Cracking, Solvent Deasphalting, and Sulfur Recovery.

**REFCOMM<sup>®</sup>**  
part of the **CRU** group

### Delayed Coking Unit (DCU)

We will be discussing coker safety and reliability, drum de-heading safety, operations best practices, targeting more liquid yield, DCU material balance, steam purge valves, lockout/tagout, and more.

**Coking**  
.com

### Fluid Catalytic Cracking (FCC)

Learn about maximizing FCC flexibility, balancing feedstock options, equipment revamps, increasing LCO without sacrificing profits, operations and troubleshooting, and reducing turnaround costs.

**CatCracking**  
.com

### Solvent Deasphalting (SDA)

Refiners are looking for ways to increase production in their SDA units, to provide 1) high quality feedstocks and low-contaminant DAO for FCC and other cracking technologies and 2) pitch for cokers, gasifiers or fuel oil blending.

**Solvent  
Deasphalting**

### Sulfur Recovery (SRU)

Government legislation around the world has imposed more stringent guidelines on sulfur recovery and emissions. Keep up on the tighter regulations and new technologies.

**SulfurUnit**  
.com

Moody Gardens Convention Center  
Nov. 3 - 5, 2020

Over the last 20 years, RefComm Inc. Galveston has grown into one of the largest conferences for safety, new technology, and best practices in the refining industry. Last year RefComm Inc. had more than 500 attendees from 155 companies and 15 countries around the world.

The conference schedule and exhibit hall layout are strategically arranged to maximize your access to and foster communication with refiners of Delayed Coking, Fluid Catalytic Cracking, Solvent Deasphalting, and Sulfur Recovery. Conference attendees include engineers, maintenance personnel, managers, operators, and EPCs from leading refineries around the globe.

Rarely do you find such amazing refiner-to-vendor ratios (1:2 and 1:3, on average), and nowhere else will you have such concentrated and direct access to the key decision makers of these units. RefComm Inc. is the place to be for building your business and reinforcing your brand.

**CIRCOR**  
DeltaValve

**FLOWERVE**

**STRESS  
ENGINEERING  
SERVICES INC.**

**CIRCOR**  
TapcoEnpro

**ZYME FLOW**

**AllairStrickland**  
Complex Critical Project Execution

**BECHTEL**

**AMERICAN  
TESTING-INSPECTION**

**ANVIL  
ENGINEERING**

**BLASCH**  
PRECISION CERAMICS

**wood.**

**MIFAM**  
performing under pressure

**AZZ**  
SPECIALTY BUILDING

**VALVETECHNOLOGIES**

**TEX  
FIN**  
PIPE FINISHING

**BERTHOLD**

**FOE Chemicals**

**SETPOINT**  
INTEGRATED SOLUTIONS

**TIGER INDUSTRIAL**

**BIC**  
MAGAZINE

**AMPO**  
POYAM VALVES

**ptq**

**INSPECTIONEERING**

**Inspectioneering**

## LEADER - SPONSORSHIPS

### ALL LEADER SPONSORSHIPS INCLUDE:

- Logo on Sponsor Banner
- Logo projected on conference hall screens
- Logo in Conference Brochure
- Recognition announcement at conference
- Logo used in conference e-blasts
- Company description & hyperlink on website
- Company description in App.
- Logo and company description in Exhibition Index in conference booklet
- Advanced contact list of conference participants

### CONFERENCE BAG- SOLD

**\$14,950**

Exclusive sponsor level with your logo on the conference bag provided to each delegate.

- 5 Conference Passes
- 1 Exhibit Booth

### NAME BADGE- SOLD

**\$14,950**

Exclusive sponsor level with your logo on the name badge holder worn by each delegate.

- 5 Conference Passes
- 1 Exhibit Booth

## TRAINING - SPONSORSHIP

### TRAINING SPONSORSHIP INCLUDES:

- Full page ad on the back of each training manual
- Logo on a promotional gift for all delegates
- Logo on food service tables
- Logo in Conference Brochure
- Six foot banner with your design
- Recognition announcement
- Logo used in conference e-blasts
- Advanced contact list of training participants
- One hour cocktail reception on Monday
- Logo projected on screens during breaks

### EXCLUSIVE TRAINING SPONSORSHIP

**\$9,500**

**Networking opportunity** during Monday and Tuesday's training courses. Be the first one to network with refiners and connect one on one during breakfasts, networking breaks, lunches, and a Monday evening cocktail hour. Conference / Training pass not included. Up to five company delegates can be present during meal times and reception.

## TECHNICAL - SPONSORSHIPS

### ALL TECHNICAL SPONSORSHIPS INCLUDE:

- Logo on Sponsor Banner
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- Advanced contact list of conference participants

**REFCOMM®**  
GALVESTON 2020

**Nov. 3 - 5**

Moody Gardens Convention Center

### All Sponsorships Include

One exhibition booth: 10'x10' space, one electrical outlet (110V/20A), chairs, covered table, pipe and drape, carpet.

Advanced contact list of conference participants.

Company description and hyperlink on conference website.

Your logo and company description in conference booklet exhibition index.

Company description, logo, hyperlink in conference app.

### Monday November 2

Trailer/Heavy Equipment set-up (appointed times)

### Tuesday November 3

General Exhibit Set-Up 12-4:45pm  
Welcome Reception 5pm-7pm

### Wednesday November 4

Breakfast (optional exhibit time) 7am-8am  
Morning Break (exact time TBD) 30min  
Lunch 12pm-1pm  
Afternoon Break (exact time TBD) 30min  
Reception 5pm-7pm

### Thursday November 5

Breakfast (optional exhibit time) 7am-8am  
Morning Break (exact time TBD) 30min  
Lunch 12pm-1pm  
Afternoon Break (exact time TBD) 30min  
Reception 5pm-6pm  
Take Down 6pm-10pm

### Friday November 6

Take down ends 11am

\*All exhibits must be cleared by this time

## TECHNICAL - SPONSORSHIPS

**REFCOMM®**  
GALVESTON 2020

**\$9,000**

### TABLE TENT- **SOLD**

Exclusive sponsor level with only your logo on the table tent for each delegate.

- 3 Conference passes
- 1 Exhibit Booth

**\$9,900**

### SLIDO- **SOLD**

Exclusive sponsor of Slido, used in all three halls for live polling and questions. Logo used on promotional material and logo on screen.

- 3 Conference Passes
- 1 Exhibit Booth

**\$10,900**

### REFCOMM® APP- **SOLD**

Your own section in the RefComm® App. Includes logo on app printed promotional material and logo on the App slideshow played.

- 4 Conference Passes
- 1 Exhibit Booth

**\$12,500**

### TECHNICAL FOLIO

Exclusive sponsor level with your logo on the conference folio provided to each delegate.

- 4 Conference Passes
- 1 Exhibit Booth

**Nov. 3 - 5**

Moody Gardens Convention Center

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Take Down 6pm-10pm

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\*All exhibits must be cleared by this time

## NETWORKING - SPONSORSHIPS

### ALL NETWORKING SPONSORSHIPS INCLUDE:

- Logo on a promotional gift for all delegates
- Logo on food service tables
- Push notification in the conference App.
- Logo on Sponsor Banner
- Logo projected on conference hall screens
- Logo in Conference Brochure
- Recognition announcement at conference
- Logo used in conference e-blasts
- Company description & hyperlink on website
- Company description, logo, hyperlink in App
- Logo and company description in Exhibition Index in conference booklet
- Advanced contact list of conference participants

**\$7,000**

### BREAKFAST

Choose from Wednesday, Thursday, or Friday

- 3 Conference Passes
- 1 Exhibit Booth

**\$7,200**

### AFTERNOON BREAK

Choose from Wednesday or Thursday

- 3 Conference Passes
- 1 Exhibit Booth

### Reserve today

Marlea Stockenberg  
Event Coordinator  
+1 (360) 966-7251  
marlea@coking.com

## NETWORKING - SPONSORSHIPS CONTINUED

### MORNING BREAK

**\$7,500**

Choose from Wednesday, ~~Thursday~~, or Friday

- 3 Conference Passes
- 1 Exhibit Booth

### LUNCH

**\$7,950**

Choose from Wednesday or Thursday

- 3 Conference Passes
- 1 Exhibit Booth

## VISUALS - SPONSORSHIPS

### ALL VISUAL SPONSORSHIPS INCLUDE:

- Logo on Sponsor Banner
- Logo projected on conference hall screens
- Company description & hyperlink on website
- Company description, logo, hyperlink in App.
- Logo and company description in Exhibition Index in conference booklet
- Advanced contact list of conference participants

### HALL BANNER - SRU or SDA

**\$4,900**

3' x 6' banner ad located at the entrance of the presentation hall. Choose from ~~Sulfur Hall~~ or Solvent Deasphalting Hall.

- 2 Conference Passes
- 1 Exhibit Booth

### RAISE TO SPEAK CARD - **SOLD**

**\$5,450**

Your logo on the raise to speak card that is given to all conference delegates.

- 2 Conference Passes
- 1 Exhibit Booth

### STAGE BANNER - SRU or SDA

**\$5,500**

Your logo on a 3'x 6' banner located behind the presenter. Choose from Sulfur Hall or Solvent Deasphalting Hall.

- 2 Conference Passes
- 1 Exhibit Booth

### HALL BANNER - DCU or FCCU- **SOLD**

**\$5,900**

3' x 6' banner ad located at the entrance of the presentation hall. Choose from Coking Hall or CatCracking Hall.

- 2 Conference Passes
- 1 Exhibit Booth

### BOOKLET COVER - **SOLD**

**\$6,450**

Your logo on the conference booklet cover.

- 2 Conference Passes
- 1 Exhibit Booth

### STAGE BACKDROP - DCU or FCCU- **SOLD**

**\$6,500**

Your logo on a backdrop behind the presenter. Choose from Coking Hall or CatCracking Hall

- 2 Conference Passes
- 1 Exhibit Booth

**Nov. 3 - 5**

Moody Gardens Convention Center

### All Sponsorships Include

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Moody Gardens Convention Center

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## EXHIBITOR

**\$3,300**

Name of company and description in the conference booklet's Exhibition Index, company description & hyperlink on website, and company description, logo & hyperlink in App.

- 1 Conference Pass
- 1 Exhibit Booth

## TRAILER EXHIBIT

**Starting at \$4,800**

1 Conference Pass. Name of company and description in the conference booklet's Exhibition Index, company description & hyperlink on website, and company description, logo & hyperlink in App.

- \$4,800 10' - 30'
- \$6,600 30' - 50'
- \$7,600 Over 50'

## RECEPTION

**\$4,850**

Combined sponsorship at an evening reception. Limited to three sponsors per night. Your logo on the Sponsor Banner, logo used in conference e-blasts, Push notification in the conference App. , company description & hyperlink on website, logo on food/bar service tables during the reception. Name of company and description in the conference booklet's Exhibition Index. Tuesday, Wednesday, or Thursday

- 2 Conference Passes
- 1 Exhibit Booth

## EXTRAS

**Starting at \$400**

## BOOKLET AD

- \$400 Half Page
- \$750 Full Page

**\$995**

## BOOTH ASSISTANT

- \$995 - Each Additional Person

**\$1,600**

## ADDITIONAL BOOTH SPACE

- 10' X 10' Space, pipe and drape, one plug for electrical, and carpet.
- Conference pass not included

## Reserve today

Marlea Stockenberg

Event Coordinator

+1 (360) 966-7251

marlea@coking.com

## Exhibition November 3 - 6, 2020

Moody Gardens  
Convention Center

Trailer setup - Monday  
November 2, Appointed  
Times

Exhibit setup - Tuesday  
November 3, 12pm-4:45pm

Exhibit takedown - Thursday  
November 5, 6pm-10pm

Remaining  
Spaces  
**2**

■ Available  
■ Sold

1 Ruhrpumpen  
2 AltairStrickland  
3 BOC Water Hydraulics  
4 Tiger Industrial Rentals  
5 3D Print Texas  
6 ZymeFlow Decon Technology  
7 Everlasting Valve Company  
8 TLV Corporation  
9 ESLIN by Visionary Ind. Insulation  
10 Blasch Precision Ceramics  
11 VEGA Americas, Inc.  
12 ValvTechnologies  
13 ValvTechnologies  
14 MRC Global  
15 Daily Thermetrics  
16 Refined Technologies, Inc.  
17 Onis Inc  
18 Velan Inc  
19 AZZ Specialty Welding (WSI)  
20 Tex-Fin, Inc.  
21 Nalco Water  
22 Pro-Surve Technical Services  
23 Flowserve  
24 Flowserve  
25 MOGAS Industries  
26 Kennametal Conforma Clad  
27 McDonough Elevators  
28 Groome Industrial Service Group  
29 Wood.  
30 Wood.  
31 MEA Incorporated  
32 Crane ChemPharma & Energy  
33 DXP PumpWorks  
34 Morgan Advanced Materials  
35 CG Thermal LLC  
36 Aspen Aerogels  
37 Cogar Manufacturing  
38 Cogar Manufacturing  
39  
40 Quantum Technical Services  
41 Endress+Hauser SE+Co. KG  
42 AUMA Actuators, Inc.  
43 GSE Solutions  
44 CTI Industries Inc  
45 Becht Engineering  
46 Bechtel Oil, Gas & Chemicals  
47 Bechtel Oil, Gas & Chemicals  
48 Stress Engineering Services  
49 Thermbond Refractory Solutions  
50 MOGAS Industries  
51 Flowserve  
52 Union Tech  
53 Contract Fabricators, Inc.  
54 Bray International, Inc.  
55 Metso Flow Control USA Inc  
56 RAM Winch & Hoist Ltd  
57 D. D. Technology, Inc.  
58 MIAM  
59 PetroSkills RDC Solutions  
60 Refractory Construction Serv. Co., LLC  
61 Hi-Tech Weld Overlay Group, LLC  
62 DYNAMICS SPC USA, Inc.

63 CORYS, INC  
64 Clean Harbors  
65 Filtration Technologies  
66 D.L.P. Services, Inc  
67 Berthold Technologies USA, LLC  
68 AMPO Poyam Valves  
69 AMPO Poyam Valves  
70 Intero Integrity Services  
71 USA DeBusk  
72 Delta Tech Service, Inc.  
73 BNZ Materials, Inc  
74 Trident Process Technologies  
75 Trident Process Technologies  
76 Integrated Global Services  
77 Koch-Glitsch, LP  
78 Hason  
79 BHI Energy  
80  
81 Wyatt Field Service Company  
82 MarCo Specialty Steel  
83 P&P Industries AG  
84 Heater Specialists, LLC  
85 Konecranes America  
86 Anvil Attachments LLC  
87 Bay Valve Service & Engineering, LLC  
88 Structural Technologies  
89 Ameriscan LLC  
90 SchuF Fetterolf  
91 SchuF Fetterolf  
92 Inspectioneering  
93 Apache Industrial Services  
94 CIRCOR | TapcoEnpro  
95 CIRCOR | DeltaValve  
96 CIRCOR | DeltaValve  
97 CIRCOR | DeltaValve  
98 CIRCOR | DeltaValve  
99 CIRCOR | DeltaValve  
100 CIRCOR | DeltaValve  
101 CIRCOR | DeltaValve  
102 CIRCOR | DeltaValve  
103 CIRCOR | DeltaValve  
104 Carolina Filters, Inc.  
105 Kompaflex  
106 Black Powder Solutions  
107 Setpoint Integrated Solutions  
108 Setpoint Integrated Solutions  
109 Sulzer Chemtech USA Inc.  
110 McDermott (Lummus Technology)  
111 JV Industrial Companies, LTD.  
112 JV Industrial Companies, LTD.  
113 Cokebustars USA Inc  
114 IMI Critical Engineering  
115 IMI Critical Engineering  
116 FQE Chemicals  
117 Industrial Info Resources  
118 Baker Hughes Masonellian  
119 Panametrics, a Baker Hughes Co.  
120 Hold  
121 Elwood Corporation  
122 Filtration Group Process Inc  
123 Filtration Group Process Inc  
124 Ruhrpumpen  
125 Ruhrpumpen  
126 Ruhrpumpen

**REFCOMM®**  
GALVESTON 2020

## All exhibitors get a complete listing on the RefComm® App.

You will have direct access to add information about your booth and company. Mobile app users will be able to map to your booth and contact your company directly. Lead retrieval included.

### Booklet Ad

- \$400 Half Page
- \$750 Full Page

### Booth Assistant

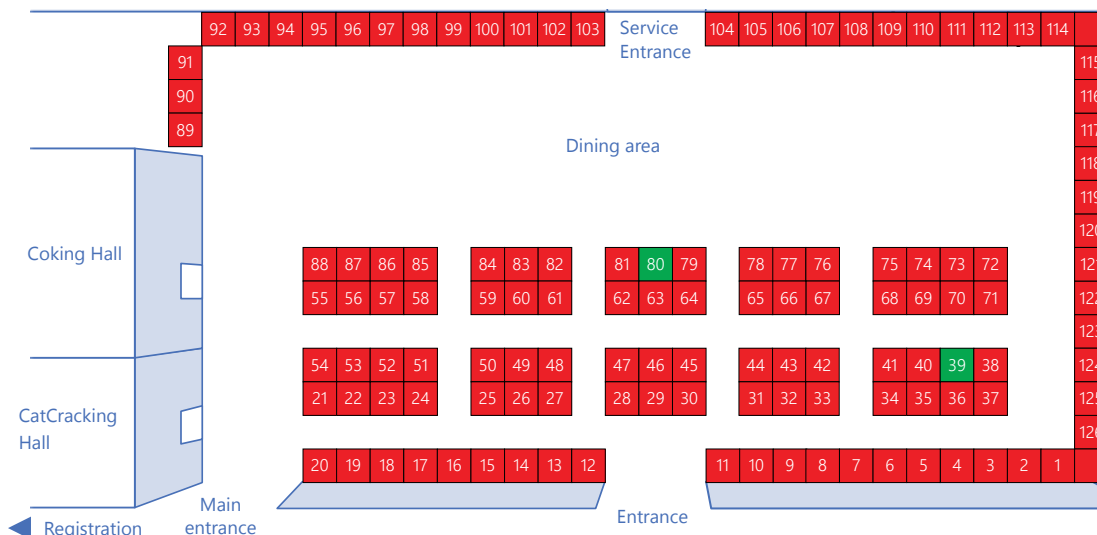
- \$995 Additional Person/s

### Additional Booth Space

- \$1,600 10' x 10' space, pipe and drape, one plug for electrical, and carpet. Conference pass not included.



Inspectioneering



# Exhibitor Policies, Rules, and Regulations

These policies, rules, and regulations, and all text in this Sponsor Planner are to be construed as part of all sponsor contracts. RefComm Inc. also doing business as CatCracking.com and the Refining Community (hereafter referred to as "Host") reserves the right to interpret them as well as to make final decisions on all points which the rules and regulations do not cover.

Exhibitors will abide by all other provisions of said policies, rules and regulations and with fire regulations and all other regulations of governmental agencies and Moody Gardens Convention Center.

## Payments and Cancellations

Refunds for cancellations of space rental fee (SRF) will be made only if the space can be resold, according to the following schedule with notice on or before:

- 3 months (February 17, 2020): 75% refund of SRF
- 6 Weeks (March 30, 2020): 50% refund of SRF
- 4 weeks (April 13, 2020): no refund

Cancellations must be made in writing and sent to:

Marlea Stockenberg  
Email: marlea@coking.com  
Mail: 800 Cranberry Woods Dr, Suite 220, Cranberry Twp, PA 16066

## Default of Occupancy

If by Tuesday, November 3 at 3:00pm an exhibitor fails to check-in and occupy any space contracted for but not canceled in writing to the Host, the Host shall have the right to use said space to suit its own convenience, including selling the space to another exhibitor, without any rebate or allowance to the defaulting exhibitor.

If the display material has been delivered to the exhibit space but has not been assembled, the Host reserves the right to remove the material and place it in storage.

The Host assumes no responsibility for having included the name of the defaulting exhibitor or descriptions of that exhibitor's products in the Conference Booklet, the Comprehensive Contact List, news releases, or other materials.

There will be a \$500 FINE TO ANY EXHIBITS WHO MUST TAKE DOWN EARLY. Take down can begin Thursday after 6:00pm and continue through Friday until 11:00am.

## Admission

The Host will have sole control over admission of all persons. All persons visiting the exhibits will be admitted according to the policies and regulations of the conference as issued or amended by the authorized representative of the Host.

All booth staff must be registered for RefComm Inc., including spouses.

All persons in the exhibit area must be registered and wearing the RefComm Inc. name badge or Guest Pass at all times. No one under the age of 18 years of age will be allowed in the exhibit area.

## Liabilities

The exhibitor, by entering into this contract, hereby waives any claim against and shall indemnify, save and hold harmless the Host, the Moody Gardens Convention Center, its agents and employees for any damages or injuries to property or persons occasioned by or in connection with the conference unless caused by the willful misconduct of the Host, the Moody Gardens Convention Center, its agents or employees. The exhibitor shall provide a certificate of insurance to the Host and the hotel.

## Jurisdiction

The exhibitor hereby consents to the jurisdiction of the courts of the State of Washington, USA with respect to any

right of action arising under this contract.

## Display Configuration

Displays must be less than 10 feet tall. Freestanding displays placed on the floor are permitted. All display material must be safely supported. No nails, screws or other damaging device may be used. The Exhibition Hall is indoor on a thick concrete pad, so trucks and most equipment can be accommodated. If unsure, please call first. For demonstrations with excessive noise or fumes, inquire about an exterior location.

The Host reserves the right to restrict the use of glaring or irregular lighting effects. Signs or lighting involving the use of neon or similar gases, or flashing electrical signs are not permitted. Loud motors are not permitted. No engines with exhaust are allowed. The Host reserves the right to restrict the use of demonstration equipment that produces a noise level objectionable to delegates or neighboring exhibitors. The use of minimal audio-visual equipment will be permitted, subject to written approval of the Host.

## Displays and Conduct

Displays should be directly related to the products and services provided by the exhibitor in the regular course of business.

## No Suitcasing

"Suitcasing" (promoting your products and services while not being a registered exhibitor) is forbidden and anyone who is found violating said rule is subject to being expelled from the event.

## Objectionable Material and Activities

The Host reserves the right to require modification of any exhibit it deems questionable for any reason. Exhibitors may not post signs, banners or advertisements outside of their booth without written permission from the Host.

Raffles and fishbowl drawings are permitted at the exhibit. Give-aways are permitted when the item is of minimal value, available to all attendees, and not related to any type of raffle, drawing or contest. Sales and orders transacted in the exhibit area are permitted.

Exhibitors must confine their activities to the space for which they have contracted, and may not distribute samples or souvenirs except from their exhibit space.

The exhibitor shall be responsible for the safety of all individuals participating in or viewing their display.

Live animals and smoking are not permitted in the exhibit area.

Exhibitors will not be permitted to behave in a manner that is, in the sole discretion of the Host, objectionable. Any questions of propriety should be cleared in writing with the Host.

## Insurance

Exhibitor agrees to maintain such insurance that will fully protect the Host and the Moody Gardens Convention Center from any claims of any nature, including claims under the Workman's Compensation Act, and for damages for personal injury, including death, which may arise in connection with the presence and/or operation of participant's display. In the event the exhibitor damages the building, or any part thereof, he agrees to reimburse the owner of the building for the cost of repairing such damages to said building, or any part thereof, directly or indirectly.

## Force Majeure

The Host will not be liable for failure to hold the RefComm Inc. event as scheduled. If canceled, payments for exhibit space will be returned, less the exhibitor's pro-rata share of all costs and expenses incurred and committed by the Host.

# Exhibition Arrangements

## Availability

Your assigned booth(s) will be available from Tuesday, November 3, 12pm until Friday, November 6, 11am. Truck and trailer set up available beginning Monday, November 2 at 8:00am. (Specific times will be appointed)

## Safety and Security

Safety is the primary issue. Please leave clear walkways for participants to move safely between displays when setting up your exhibition booth.

The exhibit hall is secured each night with limited access to conference center and Host staff. However we suggest you do not leave valuable items like laptops at your booth. The conference center and the Host are not responsible for any lost, stolen or damaged materials.

## Electrical/Internet

Electrical for lights and basic laptop, 110V/20A (one plug) is included in the exhibitor fee. Additional power requirements are at the exhibitors cost. Free Wi-Fi Internet is available.

## Hotel Contact & Catering

Breakfast, breaks, lunch, and receptions are paid for by the Host. All other food and beverage requests for your exhibit area and hospitality rooms must be arranged through the conference center catering manager:

Patty Kennedy  
409-683-4416 desk  
907-231-4394 cell  
pkennedy@moodygardens.org

## Technology

Encore Event Technologies

## Furniture and Decorating

All booths are 10 x 10 feet and include covered table (6 x 2.5 feet), one chair, pipe and drape, and carpet paid by the Host. For additional furniture or decorations, notify the decorator:

Shepard Exposition & Customer Service  
Office: +1 832 799 5700  
Email: houston@shepardes.com

## Shipping

Shepard Exposition & Customer Service  
Office: +1 832 799 5700  
Email: houston@shepardes.com

## Material Handling

Shepard Exposition & Customer Service  
Office: +1 832 799 5700  
Email: houston@shepardes.com

## Exhibit Portal Link

<http://refiningcommunity.com/exhibitor-portal/>

# Sponsor and Exhibitor Registration



Company name		Fax	
Mailing address		City	
State/Province	Postal code	Country	
Contact name (representative and/or person attending RefComm Inc.)		Contact title	
Contact email		Contact phone	
Please indicate your area of interest in a percentage equaling 100%. For example DCU 70% FCC 30% DCU _____ FCC _____ SDA _____ SRU _____			

## Sponsorships

Leaders	<input type="checkbox"/> Conference Bag \$14,950 -sold	<input type="checkbox"/> Name Badge \$14,950-sold	
Technical	<input type="checkbox"/> Table Tent \$9,000 -sold	<input type="checkbox"/> Slido \$9,900 -sold	<input type="checkbox"/> RefComm® App \$10,900 -sold
Visuals	Training Sponsorship \$9,500	<input type="checkbox"/> Booklet Cover \$6,450-sold	<input type="checkbox"/> Raise to speak card \$5,450-sold
	Stage Backdrop \$6,500	<input type="checkbox"/> DCU-sold	<input type="checkbox"/> FCCU-sold
	Stage Banner \$5,500	SDA	SRU
	Hall Banner \$5,900	<input type="checkbox"/> DCU-sold	<input type="checkbox"/> FCCU-sold
	Hall Banner \$4,900	SDA	<input type="checkbox"/> SRU-sold
Networking	Breakfast \$7,000	Wednesday	Thursday
	Morning Break \$7,500	Wednesday	Thursday-sold
	Lunch \$7,950	Wednesday	Thursday
	Afternoon Break \$7,200	Wednesday	Thursday
Reception	Evening Reception \$4,850	<input type="checkbox"/> Tuesday -sold	<input type="checkbox"/> Wednesday -sold
Booklet Ad	Full Page \$750	Half Page \$400	

## Exhibition Space

Exhibitor name & title (if different from Contact name)	Exhibitor description (25 words or less)
Exhibitor Email	
Booth Exhibit one attendant	10'x10' \$3,300
Trailer Exhibit one attendant	11'x29' \$4,800    30'x49' \$6,600    Over 50' \$7,600    Additional booths \$1,600ea    Additional Booth Assistant \$995ea
Preferred booth number(s):	First choice    Second choice    Third choice    Fourth choice

Please note any competing companies you would prefer not to be near in the exhibition hall

## Agreement and Payment

Signature	Date
Payment amount	Check    Wire Transfer    Mastercard    American Express    Visa

Email Address (RefComm Inc. will send the invoice to this email address)

## Send this page

Email: marlea@coking.com

Mail: 800 Cranberry Woods Dr, Suite 220, Cranberry Twp, PA 16066

## Checklist

**Register early** to benefit from scheduled advertising and promotions.

**Send a separate form for each person** needing a Conference Pass, or register online at your convenience.

**Email your logo** as a vector graphic file (EPS, AI, SVG) to ensure your logo appears clearly. Or provide a JPG or PNG file (at least 1000 pixels width or height).

**Reserve your lodging early** at MoodyGardensHotel.com or phone (888) 388-8484 and use group code "RefComm" Group rate \$159 plus tax.

Moody Gardens Hotel, Spa and Convention Center  
Seven Hope Boulevard  
Galveston, TX, 77554

Payment is required to be included on websites, emails and printed materials.

## Signatory agrees to:

1. Abide by all the policies, rules and regulations as stipulated in the Sponsor Planner.
2. Remit the sponsor fee to RefComm Inc. Space cannot be assigned until payment has been confirmed.
3. Authorize RefComm Inc. to use photos and comments taken from the seminar or training in future marketing and promotions.

## Contact

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Event Coordinator  
+1 (360) 966-7251  
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## UK Office

Michelle Fisk  
Sponsorship and Exhibitions Manager,  
CRU Events

t: +44 20 7903 2159 (direct line)

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